

**Risk Register Scoring Matrix**

The risk scores within the risk register are calculated using the risk matrix below:

LIKELIHOOD	4				
	3				
	2				
	1				
		1	2	3	4
		IMPACT			

For the **likelihood**, there are four possible scores:

1 HARDLY EVER	2 POSSIBLE	3 PROBABLE	4 ALMOST CERTAIN
Has never happened	Has happened a couple of times in last 10 years	Has happened numerous times in last 10 years	Has happened often in last 10 years
No more than once in ten years	Has happened in last 3 years	Has happened in last year	Has happened more than once in last year
Extremely unlikely to ever happen	Could happen again in next year	Is likely to happen again in next year	Is expected to happen again in next year

For the **impact**, there are four possible scores, but considered across four areas:

	<b>SERVICE DELIVERY</b> Core business, Objectives, Targets	<b>FINANCE</b> Funding streams, Financial loss, Cost	<b>REPUTATION</b> Statutory duty, Publicity, Embarrassment	<b>PEOPLE</b> Loss of life, Physical injury, Emotional distress
<b>4</b> <b>CRITICAL</b> Disastrous impact, Catastrophic failure	Prolonged interruption to core service  Failure of key strategic project	Severe costs incurred  Budgetary impact on whole Council  Impact on other services  Statutory intervention triggered	National media interest seriously affecting public opinion	Loss of life  Multiple casualties
<b>3</b> <b>MAJOR</b> Significant impact, Disruption to core services	Key targets missed  Some services compromised	Significant costs incurred  Re-jig of budgets required  Service level budgets exceeded	Local media interest  Comment from external inspection agencies  Noticeable impact on public opinion	Serious injuries  Traumatic / stressful experience  Exposure to dangerous conditions
<b>2</b> <b>MINOR</b> Minor impact, Some degradation of non-core services	Management action required to overcome short-term difficulties	Some costs incurred  Minor impact on budgets  Handled within management responsibilities	Limited local publicity  Mainly within local government community  Causes staff concern	Minor injuries or discomfort  Feelings of unease
<b>1</b> <b>NEGLIGIBLE</b> No noticeable impact	Handled within normal day-to-day routines	Little loss anticipated	Little or no publicity  Little staff comment	

Once the likelihood and the impact are assessed, this produces the overall risk score (e.g. likelihood = 3, impact = 2 then the risk score is 6). This means that it would fall into the blue area of the matrix, and is a higher concern than if it were in the green area.